

**Agricultural Structures & Additions
Zoning Compliance Permit Checklist**

**Joint City-County Planning Commission of Nelson County
One Court Square, 2nd Floor, Old Courthouse Building
Bardstown, Kentucky
(502) 348-1805**

Permits & Approvals Required

The following permits and approvals are required for the construction/installation of an agricultural structure. This listing may not be inclusive, and other permits and approvals (e.g., electrical, mechanical, plumbing, etc.) may be required for your project. Please contact the appropriate agencies to determine additional permit and approval requirements.

- For new driveway off of state road, State Entrance Permit – contact Highway Department, 348-3448
- For new driveway off of county road, County Encroachment Permit – contact Road Department, 348-1880
- Zoning Compliance Permit – see below

Zoning Compliance Permit Requirements

The following documentation and fees must be submitted:

- Building & Zoning Compliance Permit application, completed and signed;
- Copy of deed or plat/survey;
- Plot plan, drawn to scale and showing the following information: lot/tract dimensions, location and dimensions of all proposed and existing buildings and structures, driveways, parking, sidewalks, and open space and distances of all structures from front, side, and rear property lines (sample is available for reference);
- Copy of approved Variance and/or Conditional Use Permit (if applicable);
- For new driveway off of state road, copy of State Entrance Permit;
- For new driveway off of county road, copy of County Encroachment Permit; and,
- Signed and notarized agricultural use affidavit (5+ acres).

Late Fee Notice:

A late or “after the fact” fee will be assessed for any work started without the required approval and/or permit and for altering, amending, or revising an approved project without prior approval.